

## Leadership Meeting 11-08-22

### Members present -

K. Robinson

T. Dorsey

Mitchell (for Moore)

Turner

Watson (for White)

Mr. Kellog

Ms. Thomas

The meeting started at 2:59

Ms. Robinson went over meeting notes from last meeting.

Minutes were approved by Kellogg 2nd by Dorsey all in favor.

(Ms. Watson will take notes and Mrs. Dorsey will keep time.)

Mr. Florence and members of admin are at a charter school meeting.

**Crisis plan updates** - the Sgt. came on Friday 10/28 but will reschedule. We will have a lock down drill before break.

**Upcoming Events** - American Education weeks. Flyer will come out later from Mrs. Williamson.

Grade Level Concerns -

**K** - cleanliness is a concern. There are a lot of students out sick. Vomit stuff was left out on the playground during kindergarten play time. Can it be marked if there is an accident with possibly a cone. It is misleading to younger students and a danger health wise. Students are still out a lot due to sickness and many are still tardy.

Concerned about having a staff meeting.

- Can we have walkies or some means of communication for emergencies that is quick to find people during a time of need.

**1st grade** - having similar concerns.

- There is limited space between events and notice of events happening.
- Frustrating to have last minute ideas.
- Would like to have teacher work days after report cards go home. Would make meeting with parents more effective.

- Asking teachers to check emails during the instructional day or announcements during the day.
- Can Announcements be read earlier daily? If they are late it interrupts instructions when they are late. Is the pause on a timer? Can the pause be standard?
- Mr. Turner would like to change the date of this meeting since it conflicts with PTO meetings each month.

**Questions/comments** - Can staff vote on the calendars for the upcoming school year?  
This prompts low morale.

**2nd grade**- expectations for "mandatory" meetings with parents are hard if parents don't want to respond.

- Would like there to be a little more streamlining when thinking about events.
- Now that we currently have events that we want to have, can we look at a calendar for the upcoming year and include the staff and get their feedback? This would allow for proper communication and allow for full preparation.

**3rd grade** -

- The bathroom is closed and cleaned during the day.
- How often are they being cleaned during the day and at what times? To help keep paper towels and soap in it.
- Students are having to go all the way to the other side of the building when this occurs.

**4th grade** -

- 3 groups that are going through transitions. Small groups are challenging. There isn't much support in the classrooms.
- Math and literacy are having a hard time with the whole group and the MTSS process with small group instruction.

**5th grade** -

- There are concerns about feedback from office referrals. There isn't timely communication from consequences or next steps to staff. What are the guidelines for the number of occurrences? What are the expectations for communicating those consequences with staff and/or parents?

- Students who are picked up later than 2:45 and teachers have to wait with the students. Is there additional support that can be put in place for supervision or a place where the students can go?
- Is the discipline that is posted in the handbook and tiered updated, being followed?

### **Additional Concerns:**

- What are we doing to keep veteran quality teachers? The moral is low currently. Everyone seems tired and frustrated.
- Teachers are overwhelmed and feel unappreciated. There isn't as much support to do the basic day-to-day things now that we no longer have teacher assistance in grade levels. Suggestions were given to possibly get more "Bodies" of quality in the building.
- Moving Crop Walk to next year. This will allow time for planning, a set date, and time to execute it effectively.
- This a follow-up for the concerns addressed in the previous meetings and this meeting's concerns was sent to the leadership team.

### **The week before winter break:**

The specialist would like to make a suggestion for the week before winter break as: Each grade level would bring food and decorate the soar lab

- Kinder + 1st grade along with Admin
- 2nd, 3rd, and EC along with Specialist
- 4th, 5th, and 6th along with office staff
- Admin, Specialist, and office staff would bring desserts and drinks.
- Academic coaches and custodians to bring paper products.

The team thought additional suggestions or a one-day event with each grade level bringing things would be a better fit.

The next meeting date will not be until January.

Meeting was closed at 4:05

Motioned to close was called by Robinson, 2nd by Dorsey, all were in favor