

## School Leadership Team

### Meeting Agenda- August 31<sup>st</sup>, 2021

Agenda Item	Facilitator	Notes
<b>Purpose/Function of the Team</b>	Florance	Team is designed to resolve issues...grade level and department chairs are expected to be solution-oriented when presenting issues to the team and receiving issues from teammates.
<b>Meeting Protocol</b>	Florance	Put ideas on the table...this is the place to do so for the benefit of students. Respect each other's ideas...no idea is unwelcome
<b>Assign Roles: Leadership Chair, Timekeeper, Notetaker, Publisher (web)</b>	Florance	Roles were described and volunteers requested for the positions: Turner-Timekeeper, Hazelman- Publisher, Moore- Notetaker, McCray- Leadership Chair
<b>School-wide Goal Setting</b>	Florance	We will utilize DIBELS and Affirm data to set the school-wide goals. If data is available by September 14 <sup>th</sup> , the team will review and look at setting the goals.
<b>Meeting Calendar</b>	Florance	Dates were set for the year. All 2 <sup>nd</sup> Tuesdays of each month at 2:45pm with the January as a tentative date.
<b>Questions and Answers</b>	Florance	Recommendation for 5 <sup>th</sup> grade specials to be 1:30pm to 2:10pm from 1:35pm-2:15pm; Florance recommended waiting until after school begins and normal release time is utilized before making this change; dismissal ideas were discussed; a "rainy day" dismissal plan was created by the team to be shared with staff; Clarifications were requested on

		how to utilize the curricular resources- follow-ups to be addressed in PLCs on Thursday; MTSS team will utilize other team members from each grade level so that grade level chairs have a balance of responsibilities
<b>Next Meeting</b>	Florance	September 14 <sup>th</sup> tentatively, October 12 <sup>th</sup> if not