

Next Generation Academy

**Student/Family Handbook
2023-2024**



Next Generation Academy
3740 S. Holden Road
Greensboro, NC 27406
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August 2023

Greetings Families!

I am honored and humbled for the opportunity to serve you as Principal of Next Generation Academy! This marks the beginning of a new, exciting new school year! This is my fourth year as Principal here at Next Generation Academy. I get excited every year about helping students to achieve their goals! In each school and setting in which I have served, I have consistently focused on individual student needs. I firmly believe that every student deserves the opportunity to learn in a way that is best for their own personal growth and development.

My role as Principal is to help establish an environment that is conducive for teaching and learning. Teachers and staff members will be well trained, supported, and held accountable. Students will be given the opportunity to learn, while being supported at multiple levels during the process to promote their own success.

Next Generation Academy offers a unique learning environment for students. We are committed to educating the whole student, academically, socially, and emotionally. We are also committed to our partnership with parents, guardians, and community members to ensure our work manifests itself.

There is an old saying that “*it takes a village to raise a child*”. We **are** that village, and together we will raise our students up. We will all be able to see them **SOAR!** The sky is the limit! **Eagles Always SOAR!**

Sincerely,

Daryl B. Florance

Daryl B. Florance
Principal, Next Generation Academy

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School Philosophy

Next Generation Academy (NGA) will ensure every student at all levels become proficient readers and master rigorous standards in each academic area by tailoring instruction to each child precisely when they need it. NGA will utilize small class sizes and a learning management system that will allow teachers to provide each student with instruction at their appropriate level. Through daily use of technology, students will also develop the 21st century learning skills necessary for career and college readiness.

School Pledge

Eagles Always **SOAR...**

Strive for Excellence

Overcome any Obstacle

Act with Integrity

Respect Yourself and Others

School History

In August 2018, Next Generation Academy (NGA) opened its' doors as the newest Charter School in the 27406 zone in Greensboro, NC. NGA opened with the founders Drs. Sam and Pam Misher, as a K-2 school, with approximately 135 students. NGA provided hot meals and transportation for the students, at their first school site of World Victory International Christian Center. In July 2020, opening with grades K-4, NGA moved to its' new location of 3740 S. Holden Road, (the old Virginia College site), in Greensboro, NC.

Mission Statement

The mission of Next Generation Academy is to inspire students to become productive 21st century literate citizens. NGA's mission emphasizes the idea of personalized learning. We will improve student achievement by focusing on personalized learning. Personalized learning is student-centered and allows the student to drive his or her learning.

Vision Statement

In order to become a productive 21st century citizen, every student will develop and demonstrate effective reading, writing, speaking, and listening skills by participating in high quality, explicit literacy instruction across all content areas.

Administrative Team

Founder/Executive Director:

Dr. Sam Misher

Principal:

Mr. Daryl B. Florance

Co-Founder/Director of Human Resources/School Compliance:

Dr. Pam Misher

Director of Curriculum:

Mrs. Angela Graves

Program Goals

1. To provide a structured learning environment that promotes student achievement and effective instruction.
2. To promote students' abilities to inquire, reason, and think logically and critically in everyday life.
3. To increase oral and written communication skills through curriculum integration.
4. To enrich instruction through the integration of technology.
5. To provide students with a challenging curriculum that will strengthen their intellectual, social emotional and physical development.
6. To increase parent and community involvement.

Parent Teacher Student Organization

Parents, your P.T.S.O needs you! Be a supporter and join your P.T.S.O. Please help NGA membership reach 100%. Contact the school or any member of the P.T.S.O. Board for information.

PTSO Executive Board Members:

Amber Brown— President

Kevin Turner—Vice President

Erica Little—Secretary/Recorder

Latoya Mack—Historian



The School Day

Arrival time for students is 7:30am daily, with an 8:00am instructional start time. Dismissal is at 2:30pm. **The building is not open to students until 7:30am each day.** The school staff can assume no liability for any student who arrives before 7:30am in the morning.

The hours for teachers are **7:15am to 3:15pm**. The hours for teacher assistants are **7:15am to 3:15pm**.

If you desire to speak to your child's teacher, we request that you call the school and leave a voicemail message or e-mail message or call after **2:45pm**. The teachers will check their voicemails and e-mails and will return your call within 48 hours. If the call is an emergency, you should tell the office support staff person answering the phone. They will handle the call accordingly.

Absences

We believe that it is essential that students **attend school regularly and arrive on time in order to benefit the most from school experiences**. We realize that there will be times when students have legitimate absences. However, absences should be kept to a minimum. Please provide a note if your child has been absent. If your child has a doctor or dentist appointment, a written note from the doctor or dentist must accompany him/her on their return.

Attendance Policy

On the first day immediately following an absence, the student will present to his/her teacher a written explanation of that absence. If you are sending an email, please email both the teacher and the Data Manager. The written explanation should contain the following:

- a. Date(s) of absence
- b. Reason(s) for excused absence
 - Illness or injury
 - Death in the immediate family
 - Medical appointments
 - Court proceedings
 - Religious observances
 - Educational opportunity
- c. Signature of parent.



The written explanations will allow us to determine if the absences are excused or unexcused. If no written explanation/email is received within three days, the absence will be considered unexcused. Written explanations/notes will be given to the teacher and then kept in the front office.

Unexcused absence letters will be issued to parents once a child accumulates 6 or 10 unexcused absences.

We will be happy to provide make-up work to all students who have had absences. All work should be completed within five days or sooner after returning to school. If a child is absent for an extended period of time, we will gladly send work home at your request. Let us know how we may be of assistance.

Students must be present at least half of the school day to be counted present. Any student arriving later than 11:00am or leaving earlier than 11:00am will be considered absent for the day.

Tardy Policy

Punctuality is an important habit. Children cannot keep up with their work when they are constantly late for class. **Breakfast will not be served after 7:55am, unless children arrive on a late bus.** The following procedures will be followed when student is tardy:



1. A student arriving after **8:00am** must report directly to the office to get a tardy pass. Students must use the main entrance of the building to enter after **8:00am**. The tardy bell will ring at **8:00am**.
2. Students on late buses are not counted tardy.
3. A student who accumulates four tardies, during a one-month period, will receive a letter from the school regarding excessive tardiness. The enrollment specialist and counselor will be notified.

Family Trip During School Year

Please take consideration of the school schedule when planning family trips. March, April and May are important for test preparation and testing. Please send in a note prior to a family trip.

NGA is a tobacco free zone, therefore no smoking allowed on school grounds, including in cars.



Arrival and/or Dismissal Procedures

Car Riders:

Those parents who choose to bring and/or pick up their children from school by car should observe the following guidelines (**Please be patient**):

Arrival and dismissal can be a lengthy process, but to ensure that the lines move expeditiously, please assist us with the following procedures.

1. To ensure students' safety, students are to exit the **right side** of the car as it reaches the side walk and are also encouraged to open their door to exit the vehicle.
2. When picking up your child, please arrive on time. Students not picked up by **2:45pm** will be at the front desk for pick-up. The parent will need to park and enter the building to receive and sign out their child.
3. If a student is to be dismissed with another student, both parents must send permission in writing. This information will need to be sent to the office for approval prior to 11:00am.

Afterschool/Daycare/Van Riders:

Students who attend an off campus after school daycare will exit through the front door (main) entrance. Afterschool/daycare vans will be parked near the Bus entrance.



Car/Bus Rider Dismissal Changes:

1. If an emergency arises and you need to change your child's mode of transportation, you will need to provide a note with the following information: Student's Name, Date(s), Morning and/or afternoon trip, parent contact numbers (cell, home, work etc.) and a description of the change. This note should be given to your child's teacher as soon as he/she arrives at school. **E-mails, scanned notes and faxes will be accepted.**
2. Transportation changes that need to be made after the school day begins will need to be faxed, scanned, or e-mailed to your child's teacher as well as to the office staff. **These changes should be made no later than 12:30pm.** If your child will be going home with another students, OR someone will be coming home with your child, we **must** have a note from a parent for **each** child. Please send a note stating this change by 12noon.
3. NGA teachers do not have the authority to change a student's bus assignment. Any bus changes must be made through an administrative process.



Bus Riders: Bus transportation is provided for students as long as they do not abuse their right to ride the bus. Please be sure to have your child at the bus stop at least ten minutes before the time the bus is scheduled to arrive.

Bus drivers **cannot wait** for your child to come out of the house – **even in rainy or cold weather.** Encourage your child to use good conduct and self-control on the bus. Students must stay seated and quiet at all times. **Students who cause disturbances on the bus are endangering the lives of others and will lose their privilege of riding the bus if such disturbances occur repeatedly.**

Students will **not** be allowed to change buses or go home any way other than their normal way. A student may not ride a different bus home without **written permission** from his/her parents and **prior approval from the administration.** Also, a student who does not usually ride a bus home in the afternoon cannot ride the bus in the afternoon without **prior** approval from the administration. Teachers do **not** have permission or the authority to grant this request.

Bus Conduct

Bus transportation is a privilege. In order to guarantee the safety of your child and other children who ride the bus, we ask for your help in maintaining good bus behavior. All students will have assigned seats. Students must respect the school bus driver for the safety of all riding the buses. If a student cannot behave in a safe way on the bus, a warning will be sent home. If problems continue, a child will be suspended from riding the bus for a designated period. Serious behavior problems may warrant immediate suspension without warning and or suspension from the bus for the remainder of the school year. When it is necessary for the bus driver to return to school due to behavior problems, parents will be called to pick up their child/children.

Listed below are rules and policies which will be guidelines for expected behavior on our school buses. Please discuss bus behavior and rules with your student and make clear your expectations for good bus behavior.

1. Follow directions of the driver and teacher.
2. Stay seated unless getting on or off the bus.
3. Keep hands, feet, and objects to oneself.
4. No shouting, teasing, or inappropriate language is allowed.
5. No fighting or threat of physical harm.
6. Keep the aisle clear of objects.
7. Do not eat or drink on the bus.



Consequences of Bus Misbehavior Driver Actions

1 st Offense.....	Verbal Warning
2 nd Offense.....	Parents Contacted
3 rd Offense.....	Referral to School Administration

Consequences of Bus Misbehavior Administered by School

1 st Referral.....	Conference with child and Parent/Guardian
2 nd Referral.....	1 or 2 days bus suspension
3 rd Referral.....	3-5 days bus suspension or possible long-term bus suspension

The school administration has the right to override any bus decision. In the event a student commits a serious offense which could cause danger to others or himself/herself, that student can be suspended from riding the bus immediately, without following the steps above.

NON-Next Generation Academy employees or (parents) are not allowed to board the buses. Problems regarding schedules and routes should be discussed with the Bus Transportation Department.

Procedures When a Bus is Late

If your child misses the school bus, please make every effort to get him/her to school. Students may be picked up only at designated stops. We will operate on the +10/-10 method. We ask that your student arrives to the bus stop 10 minutes prior to the bus time listed and wait 10 minutes after that time. If a bus has not arrived by 10 minutes beyond the listed stop time:

1. Call NGA at 336-271-9030. We will do our best to communicate with the drivers for an estimated time of arrival (ETA).
2. Do not leave your child at the bus stop unattended.
3. Do not allow your child to board an unassigned bus.

Student Checkout Policy



1. Children checked out prior to **2:20pm** must be signed out in the office.
2. If anyone other than the parent or legal guardian is to pick up a child at school, the office must have written permission from the parent or legal guardian for that person to take the student off campus. **Please be prepared to show identification as needed.** Teachers will not be allowed to release students to the office until the parents/guardians have arrived.
3. Due to the activity needed to prepare for dismissal, parents are discouraged from checking out students between **2:00pm and 2:30pm**. Disruptions may cause students to come home without homework assignments and books/materials that might be needed to complete assignments.
4. *Wearing a mask is optional for parents/guardians when entering the building to pick up their child(ren).*

Child Safety

NGA's overall goal is to ensure your child's safety. Please be sure to have an updated Emergency Contact Sheet on file at NGA. If at any time during NGA year this information changes, please notify NGA.

Accidents

If a minor injury occurs at school, our staff will administer initial treatment. The scholar's emergency contact will be notified immediately by phone whenever minor medical treatment is administered to a scholar, and an Incident Report will be kept in the scholar's permanent file. In such cases, it is especially crucial that NGA has working phone numbers for scholars' parents and for alternate contacts in the event that a parent is unavailable. Please be vigilant in keeping NGA's records for your child up-to-date.

Visitor and Volunteers

NGA clearly believes and understands the importance of visitors and volunteers in our building. Additional adults, working with our students, is an important contribution to the educational process.

To help ensure a safe and secure learning environment for your children, all visitors are required to sign-in at NGA office, wear a visitor's pass, and provide proper identification. Faculty and staff have been instructed to escort anyone not having a pass immediately to the office for identification.

Behavior Expectations

We are committed to fostering in each student self-discipline, sound moral character, and respect for our school and community.

Students at Next Generation Academy will abide by the following School-wide Behavioral Expectations:

1. I will treat everyone with kindness and respect.
2. I will keep my hands and feet to myself.
3. I will not use inappropriate language toward anyone.
4. I will never tease, cause harm, name-call or bully another student.
5. I will be respectful to all adults.
6. I will work hard and do my very best in class each day.

Students are required to be respectful, courteous, and polite to all adults and other students at all times. When students fail to do this, disciplinary action will take place. Students are expected to be a role model for their peers by taking responsibility for their own work and actions. Students are required to obey the classroom and school rules.

These infractions will **not** be tolerated and will lead to **out-of-school suspension. Repeated referrals and disruptive behaviors may lead to permanent removal from NGA:**

- Being disrespectful to adults
- Bullying or harassing others
- Abusive, Obscene, Offensive, or Profane Language or Gestures
- Verbal Threats
- Forging Notes/Documents
- Stealing
- Fighting *(Suspension)
- Non-compliance and refusal to follow classroom rules
- Refusal to work
- Damage to school property; vandalism (in the building or on a school bus)
- Misuse of technology/computer
- Disruptive and unsafe behavior on the school bus *(Suspension from the bus)

The following behaviors or acts will lead to immediate removal from campus and student withdrawal from NGA. (Police will be notified).

- Unlawfully setting a fire or Making or Possessing Destructive Devices, Explosives, Exploding Firecrackers or Igniting Similar Devices, causing a Fire or Committing Arson,
- Possession of a Firearm, Other Types of Guns, or Other “Look-Alike” Firearms – Students shall not possess or conceal or transport any gun, air gun, BB gun, pellet gun, firearm, stun-gun, starter pistol, paintball gun, zip gun or any similar weapon that is capable of or causing serious bodily injury or any gun facsimile.
- Extortion – Students shall not extort through verbal, written or physical threats, coercion or intimidation anything of value (personal property, money, or information) from any other student or school employee.
- Robbery, Burglary, Taking or Destroying Property, Using Violence or Threat of Violence – Students shall not steal or attempt to steal, damage or destroy property of others using violence or threats of bodily harm. Restitution will be required.
- Threats or Actions of Assault Against Adults – Physical Assault or Physical Harm to School Employees and Other Adults
- Physical Assault Upon a Student or Violent Physical Assault Upon a Student Resulting in Injury
- Disruption of School –Communicating a False Bomb Report or Perpetrating a Bomb Hoax
- Possession, Use, Sale, Delivery or Distribution of Marijuana, Narcotics, Stimulants, Alcoholic Beverages and Any Other Unauthorized or Illegal Substances or Drug Paraphernalia
- Inappropriate or Lewd Interpersonal Behavior. Lewd, illegal or sexual gestures or acts, even if consensual, will result in serious consequences.

On an individual basis student behavioral issues are addressed with parents through parent/teacher emails, notes home, phone calls home and parent conferences. A signature is required for any written notification concerning behavior. The signature helps school staff know that the parent is aware of the concerns being raised and is the beginning of establishing an open line of communication.

Immunization Requirements

No students will be permitted to remain in school for more than thirty (30) days unless the student presents written evidence that he/she has been immunized by a method of immunization approved by the Department of Health or is in the process of being immunized. Parents may request in writing a religious exemption from immunization requirements. The minimum complete immunizations are:

- 5 DTP/DTaP (Diphtheria, Tetanus, Whooping Cough) If the fourth dose is on or after the fourth birthday, fifth dose is not required.
- 4 Polio – IPV. ...
- 1 HIB (Haemophilus Influenza B) ...
- 2 Measles. ...
- 2 Mumps. ...
- 1 Rubella. ...



- 3 Hepatitis B. ...
- 2 Varicella (Chicken Pox)

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7th Grade Required Vaccines

Adolescents should be up to date on all the vaccines required for kindergarten entry.

In addition:

- Meningococcal conjugate vaccine (MCV) – 2 doses
 - o One dose for individuals is required entering the 7th grade or by 12 years of age whichever comes first.
 - o Booster dose for individuals is required entering the 12th grade or 17 years of age beginning August 1, 2020.
 - o If the first dose is administered on or after the 16th birthday the booster dose is not required

- Tetanus, diphtheria, and pertussis (whooping cough) – Tdap
 - o A booster dose of Tdap is required for individuals who have not previously received Tdap and who are entering 7th grade or by 12 years of age, whichever comes first.
 - o School Entry from 6th to 7th Grade

Parent Concerns

If there is a problem, parents should feel free to discuss decisions and concerns relating to their child with their child’s teacher. The first contact should be made with the child’s teacher, then the administration. Please realize the teacher may not be aware of the problem and will appreciate your open communication. If the teacher conference fails to resolve the matter, the administration will be happy to help resolve the problem. Parent to staff communications must be conducted with respect and professionalism.

Classroom Visit Guidelines

Parents/Guardians will need to meet with the administration for approval of classroom visits.

Parent Conferences

If you desire a conference with your child’s teacher, please contact the teacher to schedule an appointment. Parents who wish to schedule conferences with the



administration should call the office to schedule an appointment. *Parent conferences can also be virtual.

Classroom Interruptions

Interruptions of any kind can consume time and hinder the learning process. Therefore, parents/guardians will not be allowed beyond the front office area. Office personnel will be happy to have a message sent to the teacher's voicemail.

Child Custody

If you and your spouse are separated or divorced and you have been granted custody of your child through a court order or deed of separation, a copy of the court order **must be** on file with the school. The only way we can comply with the court's order is to have a copy of the order in your child's file.



Telephone Messages

The school telephone is primarily for school personnel. Students will be permitted to use the phone in an emergency situation and then only with permission from the teacher or principal. We frequently receive calls asking the office to inform a student to ride a different bus or to be a car rider on a particular day. As we are unable to verify over the phone that it is in fact the parent making the call, it puts the school in an awkward position. Since we have the responsibility of protecting the safety of each child, **please refrain from making requests unless it is an emergency.** Our secretary may not know you or your voice, so **please send this request in writing by email, note or fax.**

Address/Phone Changes

Please notify the school of any change in your address and email address, home phone number or work phone number. It is **critical** that we be able to reach you in case of an **emergency.** You may contact our office support staff, Ms. Chandler or Ms. Johnson to make these changes. If you have no phone, please provide the number of a relative or neighbor and notify that person that you have identified him/her as an emergency contact.

Student Illness

Should your child become ill during the school day, parents will be notified so the student can be picked up from the school office. It is crucial that we have telephone numbers where the parent(s) or other designated individuals may be reached in the case of an emergency. Please be certain that we have several names and numbers of people we may contact. Please notify the school if any of these names/numbers change during the year. It can be very upsetting to a sick child if no one can be located to come for him/her.



FEVER

As a school guideline, **students should be “fever/symptom free” for 24 hours before returning to school.**

Lice

If a student is suspected of having an infestation of head lice, he/she will be referred to the school nurse or designated staff member for examination. When an infestation is confirmed, the following action will be taken:

1. The principal will be notified.
2. The parent/guardian will be notified to pick up the child from school. The parent/guardian will be given treatment options and education on the biology of head lice and methods to eliminate infestation.
3. Students previously identified with lice may be readmitted to school when the parent/guardian provides proof of purchase of the lice treatment product, a 75% reduction of nits, and no live lice are present. There should be a significant reduction in the number of nits observed. The school nurse or trained school staff may recommend that the student be sent home for additional nit removal.
4. Students with repeated infestations will be referred to the school nurse who will determine appropriate interventions.

Student Injuries

In case of student injuries, the greatest care and consideration is extended. In all cases an attempt is made to notify parents or designees. In case of serious illness or accident, the student is made as comfortable as possible until help is obtained. Teachers and staff are not medically trained and are not expected to administer drugs or treatment beyond reasonable first aid procedures. When it is necessary for a student to go to the Health Room, either a teacher, teacher assistant or student helper will accompany the student. Parents are notified when a child is ill enough to leave school and the child will be allowed to remain in the health room/office until parents arrive. School personnel can only administer medication as stated below.



Medication

The school recognizes that a student with chronic or unusual health problems may require medication during school hours. When possible, arrangements should be made with the physician to adjust the dosage so that it can be given at home before and after school. If this is not possible, NGA has a procedure to assure the safe administration of medication to students during the school day.

- No medication (prescription or non-prescription) will be given at school without the written authorization of both the parent and the health care clinician.
- A student medication authorization form must be completed every year.
- Medication must be delivered in person by the parent or guardian to the office. The authorization form must be with the medication.
- Prescription medications must be in a properly labeled bottle from the pharmacy and shall have the name of the student, name of the drug, frequency of administration and dosage information.
- Non-prescription medications must be in the original container and will be administered according to the written instructions of the health care clinician.
- Whenever medicine is changed by the physician, the parent is responsible for informing the school by submitting a new form and delivering medication to the school. **Telephone calls cannot be accepted for this purpose.**
- If a parent wishes to withdraw his or her authorization for medication to be given at school, the parent must inform the school of that decision in writing.
- **If you send medication for your child and the form has not been filled out by the doctor, we cannot give the medication to your child.** We are required by Law to adhere to this regulation. Medication of any kind must be delivered to the school by the parent or guardian.
- **NGA's office staff will work closely with parents and their child(ren)'s medicine.**

Picture Days

School pictures will be taken and available for purchase at various times throughout the school year. Pictures may be purchased online or by sending money to the school, However, the school does not handle money or make change for picture purchases. This is done directly with the picture company.

Picture Dates:

Fall and Spring Picture dates will be sent to parents/guardians throughout the year.



Student Pictures and Information

NGA reserves the right to post pictures and images of current and former students on its website, official Facebook page, or any other forms of media. Parents who do not wish to allow Next Generation Academy to use their child's picture or image must submit in writing a letter requesting that their student's image not be used.

Inclement Weather

On days when weather conditions create questionable circumstances for opening school, parents should listen to local TV news stations and radio stations for public information announcements. If school is open late, school employees report to work fifteen minutes before students. For this reason, **students must not be left at school at the regular time when the opening of school is delayed.**



If early dismissal is deemed necessary, closing times will be announced on local TV news stations and radio stations. Parents should develop a plan with their children to cover these circumstances. **Our afterschool program does not meet if school is closed for inclement weather**, so alternate plans should be made. An inclement weather plan should be completed by parents and returned to the school. Please update the plan when changes occur. Having a plan in place and sharing that plan with your child will make you and your child more comfortable.

Dress Code

To maintain a positive learning environment, and to encourage development of positive self-esteem, we ask that each student come to school dressed and groomed in an appropriate manner.

A student will maintain personal attire and grooming standards that promote safety, health, and acceptable standards of social conduct, and are not disruptive to the educational environment. Please adhere to the following dress guidelines.

- Any style of clothing that disrupts the learning climate will not be allowed.
- Clothing that advertises items illegal for minors to purchase or possess will not be allowed.
- Pants should be worn at waist level. Anything worn low is a safety concern.
- Shorts and skirts should be appropriate length coming to **at least** the bottom of finger tips when arms are straight down by your side. These clothing items **should not allow undergarments to be seen**.
- **Any style of revealing clothing such as halter tops or tank tops are not appropriate for school wear.**
- The building is air conditioned and heated but due to large zones, it may be cooler or warmer than your child is accustomed. Please send a light sweater for your child to wear.
- **Except for religious reasons**, please remember that **no** head covering [i.e. hats / scarves / bandanas, etc.] is allowed in the building. This includes girls and boys.
- Since **physical education/structured play** is part of **the daily program**, with no time for changing clothes, please **do not** allow your child to wear unsafe shoes for these activities (**e.g., wedges, flip-flops, high heels, etc.**). The children are not allowed to go barefoot or to play in their socks.
- Students noncompliant may result in a parent being contacted to bring appropriate clothing.



Personal Property

Students should only bring to school those materials that are necessary for the instructional program. Toys, Games, stuffed animals, and electronic devices are **not** allowed at school, during after school, or on the school bus. If such items are brought to school, they will be collected by a staff member and will be returned to the parent when he/she visits the school. **Toy guns and knives or any facsimile of a weapon should not be brought to school under any circumstances.**

Possession of any type of weapons or explosive devices is a violation of Next Generation Academy's discipline policy. Possession of these weapons will be

Each student is expected to be responsible for all personal property (money, book bags, clothing, jewelry, etc.) that is brought to school. The school will **not** assume responsibility for any personal items brought to school. It is a good idea to mark all students' clothing with their names. Each year students lose lunch boxes and articles of clothing, and they are never reclaimed because we cannot determine to whom they belong. Students must use good judgment in protecting personal

property. The remaining (unclaimed) items will be taken to Goodwill during the winter break and at the end of the school year.

NOTE: Heelys, roller blades, skateboards, and skates are not allowed on school grounds.



Cell phones: Cell phones must be kept in the student's bookbag at all times. The school is not liable if the cell phone is lost, broken, or stolen.

Playground Rules



- Jumping from the equipment is not allowed.
- Mulch, rocks, sticks etc. should remain on the ground. Do not run or chase students with mulch, rocks, sticks etc.
- Proper footwear and clothing are required for equipment.
- Show respect to other students and adults.
- Bullying and exclusion of access will NOT be tolerated by any single or group of students
- A student found to have attempted to bully, or purposefully have excluded other students, this student (s) will be issued a disciplinary consequence.

Student Birthdays



In an effort to maintain the learning environment, birthday parties are not allowed at school. Students may share a special healthy treat with their entire class if prior arrangements are made with the teacher during lunch time. **Party invitations and favors should not be distributed at school.** We do not want to hurt the feelings of students who are not included in birthday parties. **Please do not have flowers or balloons delivered to school for your child. We cannot allow these items to go home on buses.** Students should be encouraged to bring healthy choices for snacks and avoid items high in fat, sugar and/or sodium. Snacks provided must be store-bought and pre-packaged due to allergies.

Breakfast/Lunch Information



The cafeteria will serve a balanced breakfast/lunch each day. Students may instead choose to bring their lunch from home. *Students will eat in the classrooms. Due to the classroom size, parents/guardians are not allowed to eat with students within the classroom.*

Check Acceptance Policy



Checks are accepted. Returned checks are subject to electronic recovery for the face value and state allowed fee. There will be a fee for any returned check. We have the right directly or by agent to resubmit your check electronically and/or deposit a paper draft to withdraw the state allowed fee, without your signature, for each returned check as permitted by law.

Curriculum Information

- **What is Ready Reading Program?**

- **Ready Reading** is a rigorous standards-based **program** that builds strong, independent readers through instruction and practice with high-interest, complex informational and literary texts. It builds strong reading comprehension skills with the right balance of informational and literacy text from a wide range of genres.

- **What is DIBELS?**

- **DIBELS** is the comprehensive assessment used to measure students' mastery of literacy concepts in grades K-6.

- **What are NC Check-ins?**

- **NC Check-ins** are benchmark assessments for grades 3-7 to measure their mastery in literacy and math.

- **What is Eureka Math?**



- **Eureka Math** connects math to the real world in ways that take fear out of math and build student confidence—helping students achieve true understanding of math and math concepts.

- **What is Foundations?**



- **Foundations** is a multisensory and systematic phonics, spelling, and handwriting program that benefits Grades K-3 students. It involves phonics, word study, advanced word study, irregular (trick) word instruction, and vocabulary.

- **Just Words** is a part of Foundations but for grades 4 and higher. It is a word-level intervention, highly explicit, multisensory decoding, and spelling program for students.



- **What is Science of Reading (SoR)?**

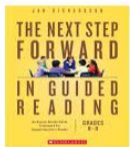
- **Science of Reading (SoR)** means evidence-based reading instruction practices that address the acquisition of language, phonological and phonemic awareness, phonics and spelling, fluency, vocabulary, oral language, and comprehension that can be differentiated to meet the needs of individual students.

- **What is Reading A-Z?**



- **Reading A-Z** is an online website that provides over 2,500 downloadable leveled books and teacher resources to assist with teaching reading. *Raz Kids* and *Headsprout* are additional reading resources provided through Reading A-Z.

- **What is Guided Reading?**



- Guided Reading is an instructional approach that involves a teacher working with a small group of students who demonstrate similar reading behaviors, and can all read similar levels of texts. Guided Reading gives students the chance to apply the strategies they already know to new text. You provide support, but the ultimate goal is independent reading.

- **What is MTSS?**



- Multi-Tiered Support System (MTSS) is a problem-solving model focused on providing high-quality instruction matched to student need, monitoring progress frequently to make decisions about changes in instruction and applying child response data to important educational decisions.

- **What are anchor charts?**



- **Anchor charts** are posters, charts, etc. that are created by the teacher and students. They record students' thinking about a text, lesson, or strategies. The charts can be returned to help students remember the process. They serve to connect past teaching and learning to future teaching and learning. All of the students in the class are involved in the process of constructing meaning.

- **What is IXL?**



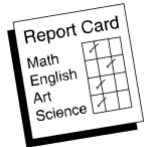
IXL is a personalized (computer) learning platform that is proven to improve learning outcomes for all students. IXL’s comprehensive K-12 curriculum, Real-Time Diagnostic, personalized guidance, and actionable Analytics work together seamlessly to give teachers everything they need to differentiate instruction and help students grow. Each IXL skill automatically differentiates learning by generating questions based on students’ understanding of the material. NGA utilizes IXL for reading, math and science.

- **What is Canvas?**



- **Canvas** is a course management system that supports online learning and teaching. It allows teachers to post grades, information, and assignments online. Canvas offers discussion boards for asynchronous discussions, chat rooms for live discussions, centralized email (Canvas Conversations), communicate with teacher and other students, and even a way to submit assignments and take tests.

Report Cards/Interims



Report Cards will be provided for parents every nine weeks. Please take the time to discuss these and provide positive, helpful, and encouraging feedback to your child. Your attention to your child’s progress will help you and your child. Report cards are to be signed and returned to your child’s teacher within two days.

Report Cards will use the standard based grading system which will indicate whether a child is meeting standards for his/her grade level.

Report Cards using the grading system below are provided for parents at the end of the nine-week period: See Schedule Report Card Schedule below:

Report Card Schedule 2022-2023

2023-2024 Report Card Schedule			
October 27	January 19	March 22	May 24

Standards Based Grading Scale

NGA utilizes Standards Based Grading (SBG). In SBG, grading is based on demonstration of mastery. Students attempt standards-aligned activities. Teachers assess the student output and choose the appropriate mastery level that was demonstrated.

K-7 Standards Based Grading Scale	Specialists
4= Consistently exceeds grade level expectations	S= Satisfactory
3= Consistently meets grade level expectations independently	N= Needs Improvement
2= Needs support to meet grade level expectations	U= Unsatisfactory
1= Below grade expectations with support	
NA=Not Assessed at this time	
NE= Not enough data to support a rating	

Interim Reports Schedule

Interim Reports will be sent home in the middle of each nine weeks to all students. This is to let you know your child’s progress at the mid-point of the grading period. These reports are also to be signed and returned.

2023-2024 Interim Schedule			
September 19	December 5	February 14	April 24

Report Card Conferences

All parents are expected to attend a conference with their child’s teachers at the end of the **first and third quarters. To partner if NGA, it is very important that you consistently** conference with your child’s teacher every quarter, if your child is performing below grade level. You are also invited to request a conference as needed. Many conferences may need to be virtual conferences.

Homework

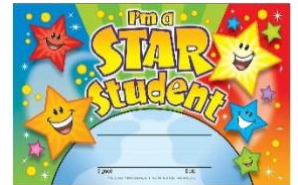
Homework is given on a regularly scheduled basis. It is our goal that students fully understand the assignment and the processes involved in the homework.

Homework is not given as busy work or for disciplinary reasons. Its purpose is to reinforce skills, to encourage independent work, and to develop good study habits. Homework may take the form of practice work, unfinished class assignments, research projects, independent reading, and personal interest pursuits. In the case of absences, a student has 5 school days upon returning to make up missed work.



Study Habits

We encourage every parent to help his/her child set aside a regular period of time each day to spend on homework, reading, or regular study. Establishing good study habits now can be of great value in later years. The suggested amount of time for home study is: Grades K-2: 20 to 40 minutes and for grades 3-7: 40-60 minutes.



Student Awards

Each nine-week grading period, NGA recognizes students for academic excellence and outstanding progress at Awards Ceremonies.

Character Education Development

Character Education at NGA involves students learning seven character traits. These traits are: courage, integrity, kindness, perseverance, respect, responsibility, and self-discipline. Students are provided an opportunity to develop a personal connection to what they are learning and create a context for the application of concepts introduced in the classroom.

Social Emotional Learning (SEL)

We define *Social and Emotional Learning (SEL)* as an integral part of education and human development. SEL is the process through which all young people and adults acquire and apply the knowledge, skills, and attitudes to develop healthy identities, manage emotions and achieve personal and collective goals, feel and show empathy for others, establish and maintain supportive relationships, and make responsible and caring decisions. NGA's school counselor provides weekly lessons in the 5 core competencies: self-awareness, self-management, social awareness, responsible decision-making and relationship skills.

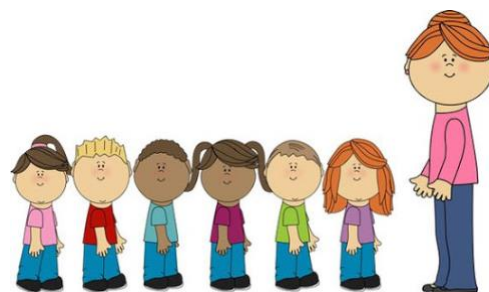
Student Conduct

The staff of Next Generation Academy believes that desirable behavior should be promoted through positive methods, whenever possible. The best disciplined child is one with **self-discipline**. Our staff will work with students to help them grow in the area of accepting responsibility for their actions. Close contact between the home and school is maintained through conferences, notes, letters, and email and telephone communications. These may be initiated by staff members or parents/guardians. **It is essential that cooperation between students, parents, and staff members be maintained to ensure appropriate behavior.**

Hallway Rules

In order to ensure an orderly environment as students travel throughout the building, we have the following hallway expectations:

- ✓ Walk quickly and silently
- ✓ Stay to the right
- ✓ Walk in a single-file line
- ✓ No talking
- ✓ Keep hands to your side and objects to yourself
- ✓ Do not cross between classes
- ✓ Pick up trash/items on the floor
- ✓ Keep hands/feet off the wall



Restroom Privileges

Restroom privileges for students are at the discretion of the teacher. Doctor's orders are the exception. We will honor all doctors' requests.

Restroom Expectations



- Enter and exit calmly, quickly, and quietly
- Respect others privacy
- Quietly and quickly use the restroom and exit
- Close stall doors gently
- Wash hands without playing in the water
- Place all paper towels in the trash can
- Report if something is wrong immediately to your teacher
- Conserve paper towels
- Students are not to loiter in the restrooms, write on the walls, or damage the facility in any way.

Students will be strongly encouraged to consistently wash their hands throughout the day.

Guidelines for Success

As we strive to teach our students good character and citizenship, we will incorporate the cornerstones of Character Education into classroom lessons. The cornerstones are: respect, caring, responsibility, courage, integrity, determination, self-discipline, and giving. Discipline problems are viewed as an interruption of classroom learning.

All students are expected to follow these guidelines in all areas of the building and on buses.



- 1. BE RESPONSIBLE**
- 2. RESPECT YOURSELF AND OTHERS**
- 3. DO YOUR BEST**
- 4. COOPERATE WITH OTHERS**

Please go over these guidelines with your child. These guidelines, along with classroom rules, will be explained by every teacher, posted in classrooms, and practiced by students.

Safety Drills

NGA is required to have emergency drills. Required drills include:

- Fire Drill
- Tornado
- Lockdown



Parents are encouraged to discuss with their children these drills and their purpose, so they are confident in their role if an emergency occurs.

School Property

Next Generation Academy is a beautiful and well-maintained new facility that belongs to all of us. As such, we must all assume responsibility for keeping it that way. Littering and acts of vandalism will not be tolerated.

Each student is responsible for using school property in an appropriate manner. Students must take care of textbooks, computers/tablets, and all instructional and school materials. Lost or damaged materials must be paid for by parents.



All employees, volunteers and students are expected to demonstrate proper care when using NGA's property and equipment. No property may be removed from the premises without the proper authorization of the administration. School copy machines and/or printers shall not be used for non-School related printing or copying. Teaching staff are responsible for the condition of their classroom and are expected to keep it clean, organized and decluttered at all times.

Maintenance and Cleaning Responsibilities

We believe that children learn best in an orderly environment.

STUDENT RESPONSIBILITIES

1. Stack chairs on tables at night.
2. Clean-up project and art areas.
3. Pick up trash on floor including small pieces of paper, staples, paper clips and thumb tacks.
4. Put away books and supplies.
5. Attend to plants and animals in the classroom.
6. Pick up trash when eating or playing outside or in the courtyards.

Weapons

Next Generation Academy prohibits weapons (or replicas of weapons) on School property, in school vehicles and at school-sponsored activities on or off school property. Weapons and replicas of weapons constitute any item (regardless of its nature) used to threaten or cause actual harm, including but not limited to firearms, knives, metal knuckles, chains, razors, explosives, poisonous or noxious gases or any other tool or instrument capable of inflicting bodily injury as determined by school administration. On-duty Law Enforcement Officers (LEO) or School Resource Officers (SRO) are the only approved individuals to carry weapons on school property or at other school-sponsored activities on or off school property.

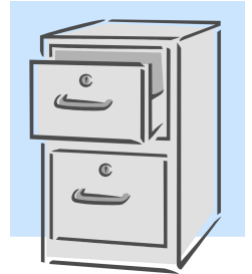
Visitors or volunteers who violate this policy will be subject to local law enforcement action.

Any party who is aware that a student, volunteer, parent, or employee is carrying a weapon must report the infraction to their supervisor or an administrator immediately.

All acts of violence and possession of weapons as defined in this policy shall be reported to parents of the violator, appropriate law enforcement agency and any other government agency as required by law.

Student Records

Please contact Mrs. Michelle Chandler if you wish to make an appointment to review your child's records. Appointments must be scheduled to review records.



Suspicion of Child Abuse

By law, school personnel are required to report suspected abuse or neglect of a child. This legislation also provides immunity from any related civil or criminal liability for the personnel making such a report. All employees are encouraged to cooperate with authorized community agencies regarding the health and safety of children. The school Social Worker will be notified of any suspected problems.

Title IX Notice

Title IX of the Education Amendments of 1972 ("Title IX") prohibits discrimination on the basis of sex in any federally funded education program or activity. Sexual harassment, which includes sexual assault and other sexual misconduct, is a form of sex discrimination. Under the School's Policy, the School prohibits sexual harassment, sexual assault, sexual exploitation, stalking and retaliation. The School complies with Title IX and has appointed **Mrs. Moreland** as the Title IX Coordinator with overall responsibility for Title IX compliance. She can be reached at 336.271.9030.

Any student, employee, or applicant for employment or admission to NGA who believes that he or she has been discriminated against on the basis of sex, in violation of Title IX, or has been a victim of sexual assault, sexual harassment, or other sexual misconduct, may file a complaint with the Title IX Coordinator. The Title IX Coordinator will assist the complainant in identifying the appropriate School policy (with its grievance procedure) to resolve the complaint in a prompt and equitable manner. The Title IX Coordinator may consult with other School administrators, as needed, to resolve the complaint in the most effective manner.

The Title IX Coordinator is knowledgeable and trained in state and federal laws that apply to matters of sexual assault, sexual harassment, and other sexual misconduct, as well as School policy and procedure

TITLE IX CONFIDENTIAL FORM:

Date:

Investigation Report
Re: Title IX Complaint
Investigator:

Introduction

Investigation Process

I performed a thorough investigation of the facts and circumstances surrounding the incident described above, which included, but was not limited to the following:

[INCLUDE ALL INFORMATION CONSIDERED]

Interviews with the Complainant on _____

Interviews with the Respondent on _____

Interviews with Witnesses on _____.

Reviewed written statements from _____

Reviewed the supporting documentation, which included:

Findings

1. **Allegation #1:** [insert allegation]

[insert facts supporting and detracting from the allegation]

2. **Allegation #2:** [insert allegation]

[insert facts supporting and detracting from the allegation]

Conclusion

Based on the evidence reviewed, I found _____. Therefore, based on the findings of the investigation, I recommend the following: [insert recommendations]

This Policy as it pertains to Title IX shall remain in effect to the extent required by law.

Title IX Coordinator's Duties, Notice, Reporting And Grievance Policy

This Policy sets forth the School's Notice, Reporting and Grievance policy for Title IX matters and should be read in conjunction with the School's Title IX policy. This Policy only pertains to Title IX and alleged violations of Title IX. It does not apply to any other type of discrimination, harassment or bullying. Please refer to the School's other policies, including Non-Discrimination and Harassment Policy, and student conduct policies when Title IX does not apply.

The School's Title IX Coordinator is:
[INSERT CONTACT INFORMATION]

TRAINING AND PROGRAMS

The designated Title IX Coordinator shall establish training and other programs that are designed to help eliminate unlawful discrimination or harassment and foster an environment of understanding and respect for all members of the school community. Information about this policy and the related complaint procedure must be included in the training plan. The training or programs should:

- (1) provide examples of behavior that constitutes unlawful discrimination or harassment;
- (2) teach employees to identify groups that may be the target of unlawful discrimination, or harassment; and
- (3) train school employees to be alert to locations where such behavior may occur, including locations within school buildings, at school bus stops, on cell phones and on the Internet.

In addition, training of Title IX personnel, including the Title IX Coordinator, Investigator(s) and Decision-maker(s), must include training:

On the definition of the definitions of prohibited conduct, including sexual harassment;

1. The scope of the school's education program or activity;
2. How to conduct an investigation;
3. The grievance process including appeals, and informal resolution processes;
4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias;
5. Relevance, including how to apply the rape shield protections provided only for complainants.

Moreover, training for Title IX personnel, including the Coordinator, Investigator(s), Decision-makers, and any person who facilitates an informal resolution process, must not rely on sex stereotypes and must promote impartial investigations and adjudications of sexual harassment. The School will post materials used to train Title IX personnel on their websites for a minimum of seven (7) years after posted, if any, or make materials available for members of the public to inspect.

NOTICE

The designated Title IX Coordinator is responsible for providing effective notice to job applicants, student applicants, students, parents, and employees of the procedures for reporting and investigating complaints of unlawful sex/gender discrimination and harassment. This policy will be posted on the School's website, and copies of the policy are available at the front office. Notice of this policy will appear in all job applicant information, admissions information, student and employee handbooks, and in any School publication that sets forth the comprehensive rules, procedures, and standards of conduct for students and employees.

TITLE IX COORDINATOR

The Title IX Coordinator is responsible for monitoring the overall implementation of Title IX for the SCHOOL and coordinating the institution's compliance with Title IX in all areas covered by the implementing regulations. The major responsibility is the prevention of sexual harassment and discrimination. Other major monitoring duties include, but are not limited to, the following recruitment and admissions, educational programs and activities, hiring and employment. Other areas of consideration include:

- Participating in the development and implementation of the SCHOOL's sexual harassment policy.
- Assisting faculty, counselors, and administrators in complying with Title IX, and when a need arises, planning remedial actions.
- Making your presence known in the community by disseminating civil rights information or by speaking at parent-teacher group meetings, social or professional organization meetings, and other community functions.
- Serving as a resource on Title IX/gender issues.
- Monitoring and evaluating the SCHOOL's Title IX compliance efforts and making recommendations for any appropriate changes.
- Providing updated information to schools on Title IX implementation and issues.
- Identifying and disseminating information about Title IX educational resources (organizations, individuals, print, internet, and audio-visual)

EVALUATION

The Head of School or designee shall evaluate the effectiveness of efforts to correct or prevent unlawful sex/gender discrimination and harassment and shall share these evaluations periodically with the School's Board.

CONFIDENTIALITY

The recipient, whether a School employee, staff member, contractor, or the Title IX Coordinator, must keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the FERPA or as required by law, or to carry out the purposes of Title IX, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder. Complaints alleging retaliation may be filed according to the Title IX grievance procedures.

The Title IX Coordinator shall maintain confidential records of complaints or reports of unlawful discrimination or harassment. The records will identify the names of all individuals accused of such offenses and the resolution of such complaints or reports. The Title IX Coordinator also shall maintain records of training conducted and corrective action(s) or other steps taken by the School to provide an environment free of unlawful discrimination or harassment. The Head of School shall report to the Board all verified cases of unlawful discrimination or harassment under the School's Title IX Policy.

REPORTING TITLE IX VIOLATIONS

1. For Students: To report discrimination, harassment, and sexual harassment/misconduct based on sex/gender, students or their parents should contact a trusted teacher or advisor, grade-level Principal, Head of School and/or Title IX coordinator immediately and file a complaint. Employees are required to report any actual or suspected violations of this policy. When anyone reports harassment and/or discrimination to a school employee, that employee

shall notify the Title IX Coordinator, grade-level Principal, or Head of School, as soon as possible and within 24 hours.

If the Head of School is involved in the allegation, then another administrator will immediately inform the Chair of the Board of Directors.

2. For Employees: for discrimination, harassment, and sexual harassment complaints based on sex/gender, employees should contact the Title IX coordinator immediately and follow the School's harassment and discrimination policy as well as its Title IX Reporting and Grievance policy.

3. Students, parents, volunteers, visitors or others are also strongly encouraged to report any actual or suspected incidents of discrimination or harassment based on sex/gender under this policy. Reports may be made anonymously, and all reports shall be investigated in accordance with that policy.

4. Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by e-mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.

5. Reporting may be made at any time, including during non-business hours, by using the telephone number or e-mail address, or by mail to the office address, listed for the Title IX Coordinator.

MANDATORY RESPONSE AND PROCEDURAL OBLIGATIONS

The School is required to respond whenever any employee has notice of sexual harassment, including allegations of sexual harassment or allegations relevant to mandatory reporting laws in North Carolina. Notice to the Title IX Coordinator or to any School employee, board member, or official with authority to institute corrective measures on the School's behalf, charges the School with actual knowledge and triggers the School's response obligations under Title IX.

The School will respond promptly to Title IX sexual harassment or discrimination in a manner that is not deliberately indifferent, which means a response that is not clearly unreasonable in light of the known circumstances. The School shall also comply with the following mandates:

The School will offer supportive measures to the person alleged to be the victim (referred to as the "complainant").

The Title IX Coordinator will promptly contact the complainant confidentially to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.

1. The School will follow the grievance process set forth herein before the imposition of any disciplinary sanctions or other actions that are not supportive measures, against a respondent.

2. The School will not restrict rights protected under the U.S. Constitution, including the First Amendment, Fifth Amendment, and Fourteenth Amendment, when complying with Title IX.

3. The School will investigate sexual harassment allegations in any formal complaint, which can be filed by a complainant, or signed by a Title IX Coordinator.

4. A complainant's wishes with respect to whether the school investigates should be respected unless the school determines that not pursuing an investigation would be deliberately indifferent (or that pursuing an investigation is necessary for community safety or similar reasons), in which case the Title IX Coordinator may

sign complaint even if the complainant does not file a formal complaint (doing so will not be viewed as adversarial toward the respondent).

If the allegations in a formal complaint do not meet the definition of sexual harassment as defined in the School's Title IX policy, or the alleged conduct did not occur in the School's education program or activity, against a person in the United States, the School must dismiss such allegations for purposes of Title IX. However, the School may still address the allegations in any manner the School deems appropriate under the School's code of conduct or other policies.

Treat complainants equitably by providing remedies any time a respondent is found responsible, and treat respondents equitably by not imposing disciplinary sanctions without following the grievance process set forth herein.

Remedies, which are required to be provided to a complainant when a respondent is found responsible, must be designed to maintain the complainant's equal access to education and may include supportive measures; however, remedies need not be non-disciplinary or non-punitive and need not avoid burdening the respondent. All Title IX personnel (Title IX Coordinators, investigators, decision-makers, people who facilitate any informal resolution process) shall be free from conflicts of interest or bias for or against complainants or respondents.

There is a presumption that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

The School's grievance process shall not use, rely on, or seek disclosure of information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege. Any provisions, rules, or practices that a school adopts as part of its grievance process for handling formal complaints of sexual harassment must apply equally to both parties (complainant and respondent). The standard of evidence to determine responsibility is the preponderance of the evidence standard for all formal complaints of sexual harassment, whether the respondent is a student or an employee (including faculty member).

SUPPORTIVE MEASURES, REMEDIES AND DISCIPLINARY SANCTIONS

Supportive measures include: services, accommodations, and/or other assistance that the School puts in place for a complainant after receiving notice of alleged sexual misconduct but before any final outcomes – investigatory, disciplinary, or remedial – have been determined. The School wants students and employees to be safe, to receive appropriate medical attention, and to get the help they need to heal and to continue to access their educational opportunities. We also want students and employees to understand their reporting options and how to access available interim measures.

Upon receiving a report of sexual harassment, the School will provide the complainant, or their advocate, with a written explanation of the interim measures available at School and through local community resources and shall ask complainants, or their advocates, what measures are sought.

For Employees found responsible: sanctions for violations of Title IX vary depending on severity from formal written warning to dismissal.

INVESTIGATIONS

The School shall investigate the allegations in any formal complaint and send written notice to both parties (complainants and respondents) of the allegations upon receipt of a formal complaint.

The School, through the Title IX Coordinator or other authorized School official, shall designate an impartial individual to serve as the Investigator and conduct an investigation. The Investigator may be the Title IX Coordinator.

However, the Investigator shall not be someone with a conflict of interest or bias. The School may choose an outside investigator, School employee or contractor to conduct the investigation. During the grievance process and when investigating, the Investigator shall comply with the following:

The burden of gathering evidence and burden of proof must remain on the School, not on the parties.

The School must provide equal opportunity for the parties to present fact and expert witnesses and other inculpatory and exculpatory evidence.

The School must not restrict the ability of the parties to discuss the allegations or gather evidence. Parties must have the same opportunity to select an advisor of the party's choice who may be, but need not be, an attorney.

The School shall send a written notice to the parties (complainant and respondent) of any investigative interviews, meetings, or hearings.

The School shall send the parties, and their advisors, evidence directly related to the allegations, in electronic format or hard copy, with at least 10 days for the parties to inspect, review, and respond to the evidence.

The School shall send the parties, and their advisors, an investigative report that fairly summarizes relevant evidence, in electronic format or hard copy, with at least 10 days for the parties to respond.

The School shall dismiss allegations of conduct that do not meet the definition of sexual harassment set forth in the School's Title IX policy or did not occur in a school's education program or activity against a person in the U.S. Such dismissal is only for Title IX purposes and does not preclude the School from addressing the conduct in any manner the school deems appropriate.

The School may, in its discretion, dismiss a formal complaint or allegations therein if the complainant informs the Title IX Coordinator in writing that the complainant desires to withdraw the formal complaint or allegations therein, if the respondent is no longer enrolled or employed by the school, or if specific circumstances prevent the school from gathering sufficient evidence to reach a determination. The School shall give the parties written notice of a dismissal (mandatory or discretionary) and the reasons for the dismissal. The School may, in its discretion, consolidate formal complaints where the allegations arise out of the same facts.

The School shall protect the privacy of a party's medical, psychological, and similar treatment records and shall not access or use such records unless the School obtains the party's voluntary, written consent to do so.

DECISION-MAKER

The School, through the Title IX Coordinator or other authorized School official, shall designate a Decision-maker with regard to a Title IX complaint. The Decision-maker shall not be the Title IX Coordinator or Investigator, and shall not be someone with a conflict of interest or bias.

The Decision-maker shall comply with the following rules:

- Start with the presumption that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
- Use the preponderance of the evidence standard in reaching her/his decision.
- Require objective evaluation of all relevant evidence, inculpatory and exculpatory, and avoid credibility determinations based on a person's status as a complainant, respondent, or witness.
- After sending the investigative report to the parties and before reaching a determination regarding responsibility, the decision-maker(s) must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party.
- Issue a written determination regarding responsibility with findings of fact, conclusions about whether the alleged conduct occurred, rationale for the result as to each allegation, any disciplinary sanctions imposed on the respondent, and whether remedies will be provided to the complainant. The written determination must be sent simultaneously to the parties along with information about how to file an appeal.

GRIEVANCE PROCESS

Prompt Filing. The Complainant must file a formal complaint within a reasonable time, ideally within 10 days of the alleged incident. A complaint will not be disallowed solely because of the passage of time. The Title IX coordinator is charged with ensuring that all such complaints are timely, impartially, and appropriately investigated in accordance with applicable law.

Confidentiality. Every effort will be made to ensure the confidentiality of the complainant. There may be times where confidentiality may not be possible for the School to conduct a thorough investigation. There may also be instances where the School has a legal obligation to report certain information it receives to state or local authorities or to protect the School community.

Timeline. While the timeframe for completing an investigation into individual complaints may vary depending on the

circumstances, the Title IX coordinator will ensure that timeframes are reasonable and endeavor to complete any investigation, including any decision, within sixty (60) days of the filing of a complaint. The timeline may be extended where appropriate at the discretion of the School. Include reasonably prompt time frames for conclusion of the grievance process, including appeals and informal resolutions, with allowance for short-term, good cause delays or extensions of the time frames. **Investigation.** The Title IX coordinator or other School official shall designate an impartial Investigator to conduct the investigation. The Investigator shall have full authority to investigate, including the authority to interview witnesses. The Investigator shall follow the guidance/mandates set forth above in this policy in conducting the investigation.

INFORMAL RESOLUTION PROCESS FOR STUDENTS

After a formal Complaint is filed, the School may, in its discretion, offer and facilitate informal resolution options, such as mediation or restorative justice, so long as both parties give voluntary, informed, written consent to attempt informal resolution. The School will not require participation in an informal process. And, at any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint.

The School does not require as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, waiver of the right to a formal investigation and adjudication of formal complaints of sexual harassment. Any person who facilitates an informal resolution must be well-trained. The School will not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student. Finally, the School may not offer an informal resolution process unless a formal complaint is filed

Student Discrimination, Harassment and Bullying Policies

Non-Title IX Discrimination, Harassment, and Bullying Complaint Process

Next Generation Academy takes seriously all complaints of discrimination, harassment, and bullying. The process provided in this policy is designed for those individuals who believe that they may have been discriminated against unlawfully, bullied, or harassed in violation of the School's Non-Title IX Prohibition Against Discrimination, Harassment, and Bullying Policy. Individuals who have witnessed or have reliable information that another person has been subject to unlawful discrimination, harassment, or bullying also should report such violations in the

manner provided in this policy. Reports may be made anonymously. This policy does not apply where an individual seeks to assert allegations regarding or related to the identification, evaluation, educational placement, or free appropriate public education of a student under Section 504 or the IDEA, such allegations may be raised through the procedures governing such matter. This Policy also does not apply to Title IX complaints, behavior falling within Title IX or Title VII complaints. Please refer to the School's policies for Title IX and VII matters.

A. Reporting by Employees or Other Third Parties

1. Mandatory Reporting by School Employees

Any employee who witnessed or who has reliable information or reason to believe that an individual may have been discriminated against, harassed, or bullied in violation of School Non-Title IX Prohibition Against Discrimination, Harassment, and Bullying Policy must report the offense immediately to an appropriate individual designated in subsection B.1., below. An employee who does not promptly report possible discrimination, harassment, or bullying shall be subject to disciplinary action.

2. Reporting by Other Third Parties

All members of the NGA community including students, parents, volunteers, and visitors are also strongly encouraged to report any act that may constitute an incident of discrimination, harassment, or bullying.

3. Anonymous Reporting

Reports of discrimination, harassment, or bullying may be made anonymously, but formal disciplinary action may not be taken solely on the basis of an anonymous report.

4. Investigation of Reports

Reports of discrimination, harassment, or bullying under this policy will be investigated sufficiently to determine whether further action under this policy or otherwise is necessary, and school officials shall take such action as appropriate under the circumstances. At the option of the alleged victim, the report may be treated as a complaint by the alleged victim under this policy.

B. Complaints Brought by Alleged Victims of Discrimination, Harassment, or Bullying

1. Filing a Complaint

Any individual who believes that he or she has been discriminated against, harassed, or bullied in violation of the School's Non-Title IX Prohibition Against Discrimination, Harassment, and Bullying Policy is strongly encouraged to file a complaint orally or in writing to the following individuals as applicable:

- a. the school counselor, teacher, dean of students, principal or assistant principal of the School for any claim of discrimination, harassment or bullying, including Title VI complaints;
- b. the Title IX coordinator for claims of sex discrimination or sexual harassment;
- c. the Section 504 coordinator or the ADA coordinator for claims of discrimination on the basis of a disability; or
- d. any member of the Board if the alleged perpetrator is the Head of School.

2. Time Period for Filing a Complaint

A complaint should be filed as soon as possible but no later than 30 days after disclosure or discovery of the facts giving rise to the complaint. Complaints submitted after the 30-day period may be investigated at the discretion of school officials and outside the formal process described in

Section C of this policy; however, individuals should recognize that delays in reporting may significantly impair the ability of school officials to investigate and respond to such complaints.

3. Informal Resolution

The School acknowledges that many complaints may be addressed informally through such methods as conferences or mediation. The School encourages the use of informal procedures such as mediation to the extent possible; however, mediation or other informal procedures will not be used to resolve complaints alleging sexual assault or sexual violence or complaints by a student of sexual harassment perpetrated by an employee. Informal procedures may be used only if the parties involved voluntarily agree. Any informal process should be completed within a reasonable period of time, not to exceed 30 days unless special circumstances necessitate more time.

C. Process for Addressing Complaints of Alleged Incidents of Discrimination, Harassment, or Bullying

1. Initiating the Investigation

- a. Whoever receives a complaint of discrimination, harassment, or bullying shall immediately notify the Principal who shall designate an individual to conduct an investigation and respond to the complaint, such individual may be a school employee or outside consultant.
- b. As applicable, the investigator shall immediately notify the Title IX , or other relevant coordinator of the complaint, and, as appropriate, may designate the coordinator to conduct the investigation.
- c. The investigator shall explain the process of the investigation to the complainant and the alleged perpetrator.
- d. Written documentation of all formal reports and complaints, as well as the school system's response, must be maintained in accordance with the School's Non-Title IX Prohibition Against Discrimination, Harassment, and Bullying Policy.
- e. Failure to report, investigate, and/or address claims of discrimination, harassment, or bullying may result in disciplinary action.

2. Conducting the Investigation

- a. The investigator is responsible for determining whether the alleged act(s) constitutes a violation of the Non-Title IX Prohibition Against Discrimination, Harassment, and Bullying Policy. In so doing, the investigator shall impartially, promptly, and thoroughly investigate the complaint. The investigator shall interview (1) the complainant; (2) the alleged perpetrator(s); (3) individuals identified as witnesses by the complainant or alleged perpetrator(s); and (4) any other individuals, including other possible victims, deemed likely to have relevant information. The alleged perpetrator shall be notified of the general nature of the allegations. The investigation will include a review of all evidence presented by the complainant or alleged perpetrator.

If the investigator, after receipt of the complaint, an interview with the complainant, and consultation with the board attorney, determines that the allegations submitted, even if factual, do not constitute discrimination, harassment, or bullying as defined in School's Non-Title IX Prohibition Against Discrimination, Harassment, and Bullying Policy, the matter will be treated outside the scope of this policy. Information regarding the investigator's determination and the process for addressing the complaint will be provided to the complainant.

- b. The complaint and investigation will be kept confidential to the extent possible. Information may be shared only with individuals who need the information in order to

investigate and address the complaint appropriately and those with a legal right to access the information. Any requests by the complainant for further confidentiality will be evaluated within the context of the legal responsibilities of the school system.

c. The investigator shall review the factual information gathered through the investigation to determine whether, based on a preponderance of the evidence, the alleged conduct constitutes discrimination, harassment, or bullying, giving consideration to all factual information, the context in which the alleged incidents occurred, the age, and maturity of the complainant and alleged perpetrator(s), and any other relevant circumstances.

3. Notice to Complainant and Alleged Perpetrator

a. The investigator shall provide written notification to the complainant of the results of the investigation within 15 days of receiving the complaint, unless additional time is necessary to conduct an impartial, thorough investigation. The investigator shall specify whether the complaint was substantiated and, if so, shall also specify:

1) reasonable, timely, age-appropriate, corrective action intended to end the discrimination, harassment, or bullying, and prevent it from recurring;

2) as needed, reasonable steps to address the effects of the discrimination, harassment, or bullying on the complainant; and

3) as needed, reasonable steps to protect the complainant from retaliation as a result of communicating the complaint.

b. Information regarding specific disciplinary action imposed on the alleged perpetrator(s) will not be given to the complainant unless the information relates directly to the complainant (e.g., an order requiring the perpetrator not to have contact with the complainant).

c. If the investigator determines that the complaint was substantiated, the perpetrator(s) shall be subject to discipline or other corrective steps, as set forth in School policy. If the corrective steps involve actions outside the scope of the investigator's authority, the Head of School or designee will be notified so that responsibility for taking the corrective steps may be delegated to the appropriate individual.

d. The alleged perpetrator will be provided with a written summary of the results of the investigation in regard to whether the complaint was substantiated, whether the alleged perpetrator violated relevant law or School policies by his or her actions, and what, if any, disciplinary actions or consequences may be imposed upon the perpetrator in accordance with School policy. The perpetrator may appeal any disciplinary action or consequence in accordance with School policy and law. However, an appeal by the perpetrator of disciplinary action does not preclude school officials from taking appropriate action to address discrimination, harassment, or bullying.

4. Appeal

a. If the complainant is dissatisfied with the results of the investigation, he or she may appeal the decision to the Head of School. The appeal must be submitted in writing within ten days of receiving the notice of the results of the investigation. The appeal must state with particularity whether the complainant is appealing (1) the investigator's determination of whether the alleged conduct constitutes discrimination, harassment, or bullying in violation of the School's Non-Title IX Prohibition Against Discrimination, Harassment, and Bullying Policy, or (2) the School's response to any violation, including the appropriateness of any remedial measures taken by the district. If the complainant is appealing pursuant to

option (2), he or she must state what additional measures the complainant believes should have been taken by the district. The Head of School or designee may review the documents, conduct any further investigation necessary, or take any other steps the Head of School or designee determines to be appropriate in order to respond to the complaint. The Head of School or designee shall provide a written response within 10 days after receiving the appeal unless further investigation is needed. The Head of School's decision is final.

b. If the alleged perpetrator is the Head of School or the Head of School declines to hear the appeal and refers it to the Board of Directors, the complainant may appeal the decision in writing within ten days of receipt directly to the Board of Directors. The appeal must state with particularity whether the complainant is appealing the Superintendent's decision with regard to (1) the investigator's determination of whether the alleged conduct constitutes discrimination, harassment, or bullying in violation of School's Non-Title IX Prohibition Against Discrimination, Harassment, and Bullying Policy, or (2) the School's response to any violation, including the appropriateness of any remedial measures taken by the School. If the complainant is appealing pursuant to option (2), he or she must state what additional measures the complainant believes the School should have taken. Upon receipt of the appeal, the Board Chair shall appoint a panel of not less than two members of the Board to hear and decide the appeal. The panel shall make reasonable efforts to meet and consider the appeal within twenty days after the chairperson refers the grievance to the panel. The panel shall review the complaint on the record unless it determines that additional information may be presented. No new evidence, written or verbal, may be presented without the prior knowledge and consent of both parties. At the Board Panel's discretion, they may hold a hearing and ask that each party may make a brief oral presentation of no more than twenty minutes to summarize his or her position. The panel has the authority to ask questions, extend time limits, exclude extraneous or duplicative information, and otherwise maintain an efficient and fair appeal hearing. If a hearing is held, it will be recorded and shall be held in closed session. The Board panel may affirm, reverse or modify the decision. The Board panel shall use the preponderance of the evidence standard in reaching its decision. The Board panel will provide a final written decision within twenty days after the Board hearing unless the panel determines that additional time is needed for further review. The decision of the Board panel shall be final.

D. Timeliness of Process

If any school official charged with investigating the complaint or reviewing the investigation fails at any step in the process to communicate a decision within the specified time limit, the complainant will be entitled to appeal the complaint to the next step unless the official has notified the complainant of the delay and the reason for the delay. The school official shall make reasonable efforts to keep the complainant apprised of progress being made during any period of delay. Delays that interfere with the exercise of any legal rights are not permitted.

B. Failure by the complainant at any step in the process to appeal to the next step within the specified time or to attend a scheduled meeting or hearing under this policy will be considered acceptance of the results of the investigation and the School's response to the complaint unless the complainant provided notice of the delay and the reason for the delay and the district consented in writing to the delay.

E. General Requirements

1. No reprisals or retaliation of any kind will be taken by the Board or by any School employee against the complainant or other individual on account of his or her filing a complaint or report or participating in an investigation of a complaint or report filed and decided pursuant to this policy.

Disciplinary or other action may be taken against the complainant or other individual if the person knew or had reason to believe that the complaint or report was false or knowingly provided false information.

2. All meetings and hearings conducted pursuant to this policy will be private.
3. The complainant may be represented by an advocate, such as an attorney, at any meeting with the School under this policy. Should the complainant choose to be represented by an attorney, an attorney for the School may also be present.
4. Nothing in this policy shall prevent the Head of School or Board from suspending the alleged perpetrator without pay during the course of the investigation or taking any other action deemed appropriate.

F. Records

Records will be maintained as required by School's Non-Title IX Prohibition Against Discrimination, Harassment, and Bullying Policy.

Retaliation

Next Generation prohibits reprisal or retaliation against any person who reports an act of discrimination or harassment or who participates in an investigation as a witness or in any other capacity. Employees should report any such retaliation to the Executive Director. This policy, however, shall not be used to bring frivolous or malicious complaints.

School Parent/Student Grievance Procedures

This policy is in place to respond to parent/student grievances. It is expected that any parent/student with an issue should try to resolve the issue by using open communication with the teacher. This means that if a parent or student disagrees with any policy or procedure within the classroom, the first level of grievance is their student's Teacher. If the student/parent is not satisfied with the teacher's response, they should then set a meeting with the grade-level Principal. At that meeting, the teacher, student, grade-level Principal and parent must be present and the issue at hand will be fully discussed. If the parent or student wishes to pursue the matter further, they may then meet with the Head of School. Similarly, if a parent/student disagree or have an issue with a policy or procedure at NGA, the parent/student should set a meeting with the Head of School. If the parent/student feels that their issue is still a concern after meeting with the Head of School and the issue meets the definition of a grievance set forth below, the parent/student may initiate the grievance procedures as described below. Many issues that a parent/student has with the classroom, teacher or School will not rise to the level of a grievance and appropriate resolution will be found with the teacher and/or grade-level Principal.

School Campus Expectation Policy

At School, we are very fortunate to have a supportive and friendly parent body. Our parents recognize that educating children is a process that involves partnership between parents, class teachers and NGA community. We understand and value the importance of sustaining a good working relationship between our parents and our educators to equip children with the necessary skills for adulthood. We greatly appreciate the commitment that our parents have made in choosing to entrust the education of their children to School, and thank them for their support of our unique School programming through which we engage our students daily. As we welcome and encourage parents/guardians to participate fully in the life of our School, and so we can continue to flourish, progress and achieve in an atmosphere of mutual understanding, the purpose of this policy is to provide a reminder to all parents, guardians and visitors to our School about their expected conduct.

Parents, guardians and visitors are expected to:

- Respect the caring spirit of our School.
- Understand that both teachers and parents need to work together for the benefit of their children.
- Demonstrate that all members of NGA community should be treated with respect and therefore set a good example in their own speech and actions.
- Use effective communication with School staff, administration, and board members that cultivate open dialogue while seeking peaceful solutions to issues.
- Engage NGA with an open mind to help resolve any issues of concern.

In order to support a peaceful and safe School environment, NGA cannot tolerate parents, guardians and visitors exhibiting the following:

- Disruptive actions which interfere or threaten to interfere with the operation of a classroom, an employee's office, board meeting, School event, field trip, car line or parking lot, office area or any other area of NGA grounds (including social media postings or discussions with community members regarding NGA or a staff member).
- Using loud/or offensive language, swearing, cursing, using profane language or displaying temper on or in the sight of campus.
- Threatening to do actual bodily harm to School staff, board members, visitor, fellow parent/guardian or student regardless of whether or not the action constitutes a criminal offence.
- Damaging or destroying School property.
- Abusive or threatening e-mails, texts, voicemails, phone messages or other written communication.
- Defamatory, offensive or derogatory comments regarding NGA or any of the pupils, parents, staff, or board on Facebook or other social sites. Any concerns you may have about NGA must be made through the appropriate channels by speaking to the class teacher, or the administration team, so they can be dealt with fairly, appropriately and effectively for all concerned.

- The use of physical aggression towards another adult or child. This includes physical punishment against your own child on School premises.
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences).
- Carrying weapons, smoking, and consuming alcohol or other drugs whilst on School property, unless permitted for a specific event approved by the Board of the Head of School
- Animals/pets brought onto School premises without permission. Service dogs are permitted at all times.

Right to Know Under the Every Student Succeeds Act

Parents of students have the right to know the professional qualifications of NGA's classroom teachers. Parents can ask for certain information about their child's classroom teachers, and NGA will give this information to parents in a timely manner if they ask for it. Specifically, parents have the right to ask for the following information about each of their child's classroom teachers and NGA:

- Whether the State Department of Education has licensed or qualified the teacher for the grades and subjects he/she teaches
- Whether the State Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances
- The teacher's college major
- Whether the teacher has any advanced degrees and, if so, the subject of the degrees
- Whether any teachers' aides or similar paraprofessionals provide services to their child and, if they do, their qualifications
- NGA Improvement Plan
- Qualifications of your child's teachers
- Professional development opportunities for teachers and assistants to ensure highly qualified personnel
- Opportunities for parent involvement and input
- The Title I Parent Involvement Plan and School Parent Involvement Plan
- School Report Card

The Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18.

Parents and eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records, which they believe to be inaccurate or misleading. If the School decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, the School must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows the School to disclose those records, without consent, to the following parties or under the following conditions:

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

The Protection of Pupil Rights Amendment

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights concerning student privacy, parental access to information, and administration of physical examinations to minors.

These include the right to:

- Consent before students are required to submit to a survey, which is funded in part or in whole by a program of the U.S. Department of Education, that concerns one or more of the following protected areas (“protected information survey”):
 - 1. Political affiliations or beliefs of the students or student’s parent.
 2. Mental or psychological problems of the students or the student’s family
 3. Sexual behavior or attitudes.
 4. Anti-social, demeaning, illegal, or self-incriminating behavior.
 5. Critical appraisals of others with whom respondents have close familial relationships.
 6. Legally-recognized privileged relationships, such as with lawyers, doctors, or ministers.
 7. Religious affiliations, beliefs, or practices of the students or parents.
 8. Income, other than as required by law, to determine program eligibility.
- Receive notice and an opportunity to opt a student out of the following:
 1. Any other protected information survey, regardless of funding.
 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by NGA or its agent, and not necessary to protect the immediate health and safety of the students (except for hearing, vision, scoliosis, or any other physical exam or screening permitted or required under state law)
 3. Any activity involving the collection, disclosure, or use of personal information or the marketing, selling, or distributing of such information to others.
- Inspect the following, upon request and before administration or use:
 1. Surveys created by a third party before their distribution by a School to its students
 2. Instruments used to collect personal information from students for marketing, sales, or other distribution purposes.
 3. Instructional material used as part of the educational curriculum.

Equal Education Opportunities

NGA provides equal education opportunities for all students and does not discriminate on the basis of race, creed, color, national origin, ethnic origin, sex, gender, gender identity, natural hair style, cultural or economic background, or disability. Furthermore, no student, on the basis of sex, gender, gender identity, marital status, pregnancy, or parenthood, will be excluded from participating in, denied the benefits of, or subjected to discrimination under any educational program or activity conducted by NGA. NGA will treat its students without discrimination with regard to course offerings, athletics, counseling, employment assistance and extracurricular activities. NGA adheres to the legal obligations and requirements under all state and federal laws,

including without limitation, section 504 of the Rehabilitation Act of 1973 and the Individuals with Disabilities Act Amendments of 1997, including identification, evaluation, and provision of an appropriate education.

Compliance with Other Laws

NGA shall comply with all applicable federal laws and regulations, including but not limited to such laws and regulations governing employment, environment, disabilities, civil rights, children with special needs, transportation, and student records. NGA shall comply with all applicable health and safety laws and regulations, whether federal, state or local. Neither the State Board of Education nor the local board of education assumes the duty to oversee the operations of NGA except as may otherwise be required to monitor the charter School for compliance with applicable laws and regulations.



Next Generation Academy 2023-2024



August 2023				
Mon.	Tue.	Wed.	Thurs.	Fri.
	1	2	3	4
7	MW	MW	MW	MW
14	MW	MW	1	
21				
28				

September 2023				
Mon.	Tue.	Wed.	Thurs.	Fri.
				1
4	H			
11				
18				
25	MW			

October 2023				
Mon.	Tue.	Wed.	Thurs.	Fri.
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November 2023				
Mon.	Tue.	Wed.	Thurs.	Fri.
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	V	V	V	H
27				

December 2023				
Mon.	Tue.	Wed.	Thurs.	Fri.
				1
4				
11				
18	V	V	V	V
25	H	H	H	V

January 2024				
Mon.	Tue.	Wed.	Thurs.	Fri.
1	2	3	4	5
8				
15	H	MW		
22				
29				

February 2024				
Mon.	Tue.	Wed.	Thurs.	Fri.
			1	2
5	6	7	8	9
12	13	14	15	16
19	MW			
26				

March 2024				
Mon.	Tue.	Wed.	Thurs.	Fri.
				1
4	5	6	7	8
11	12	13	14	15
18				
25	V	V	V	H

April 2024				
Mon.	Tue.	Wed.	Thurs.	Fri.
1	2	3	4	5
8				
15				
22				
29				

May 2024				
Mon.	Tue.	Wed.	Thurs.	Fri.
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	H	MW	MW	MW

June 2024				
Mon.	Tue.	Wed.	Thurs.	Fri.
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MW	Mandated Workday (18)
H	Holiday (11)
V	Vacation Day (14)
1	First Day of School
L	Last Day of School
GP (#)	Grading Period (#of days)
IR	Interim Reports
171 student days, 1,026 instructional hours	

Revised 4/20/2023